



Martlesham Parish Council

Parish Room
Felixstowe Road
Martlesham
Woodbridge
Suffolk IP12 4PB

Clerk: Mrs Diane Linsley
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03.03.2023

Dear Councillor

You are hereby summoned to a meeting of the RECREATION & AMENITIES COMMITTEE which will be held at **PARISH ROOM** on **WEDNESDAY 8th MARCH 2023** at 7.30pm.

To note that Covid-19 is still circulating so please act cautiously and be mindful of the concerns of others. Please make your own risk assessment of the advisability of attending and/or any measures you should take individually to ensure your own safety.

The meeting is open to the public and press to attend.

Please inform the Clerk if you would like the Hearing Loop System turned on.

Diane E Linsley

Diane Linsley, Clerk for Martlesham Parish Council

AGENDA

CP is committee paper **CR** is Clerk's report

Time	Item	Action by committee	Ref
19.30	1. Apologies	Note	Not applicable (N/A)
19.31	2. Any declarations of disclosable pecuniary or local non-pecuniary interests	Register interests	N/A
19.32	3. Actions from last Meeting	Completed or on agenda. Note	N/A
19.33	4. PUBLIC FORUM		
	4.1 To allow members of the public to address business on the agenda	Note/Consider	Any issues?
	4.2 Any issues raised by the public	Note/include on another agenda?	Any issues?
	Items for consideration		
19.43	5. Playground inspections and risk assessments		
	5.1 Combined Report including Record of decisions made by the Clerk between meetings, as required by the Openness of Local Government Bodies Regulations 2014	Agree/Ratify	CP
19.45	6. Sites		
	6.1 Recreation Ground and Kronjis Piece – Martlesham in Bloom event with Suffolk Wildlife Trust - 'Wild for Wildlife' on 21.06.23 10.30am – 12 noon	Agree	Information to follow
	6.2 Jubilee Playspace – Forest School Area – report of felled tree by Martlesham Primary Academy	Note/Consider?	CR1 & CPs
19.53	7. Working Groups		
	7.1 Recreation Ground & Kronjis Piece Steering Group – Sensory Area and Features Project draft 'concept plan' for area by car park & changes to grass management	Consider	CPs to follow

	7.2 Recreation Ground & Kronjis Piece Steering Group – A3 noticeboard quote	Consider	CR2
20.16	8. Outdoor Playing Space Fund		
	8.1 Outdoor Playing Space fund (£12k available) possible projects - any update?	Note/Consider	N/A
20.18	9. Trees		
	9.1 Tree planting for the Coronation and event	Note/Consider	CR3 & CP
	9.2 Tree Warden Report: February/March 2023	Note/Consider	CP
	9.3 Water supply – any update?	Note/Consider	N/A
20.33	10. Amenities		
	10.1 Request for dog waste bin at the bike trails update	Note/Consider	CR4
	10.2 Maintenance of football pitches on The Green – request from MHHL	Agree?	CR5 & CP
20.41	11. East Suffolk Council initiative		
	11.1 Bulb scheme for 2023	Consider	CP
20.46	12. Finance		
	12.1 Pending expenditure	Agree	N/A
	12.2 Income & Expenditure report	Note	N/A
	Items for noting	Ref.	
20.50	13. Sites		
	13.1 Martlesham Common Local Nature Reserve	CR6 & CPs - photos x2	
	13.2 Portal Woodlands Conservation Group (PWCG)	PWCG to meet in March to consider storage of their equipment.	
	13.3 Community Orchard Working Group meeting 17.01.23 and site plans	CPs to follow	
	13.4 Recreation Ground – work on gas pipes under river Fynn postponed	CR7 & CP	
21.02	14. Working Groups		
	14.1 Recreation Ground & Kronjis Piece Steering Group meeting 31.01.23	CP – draft notes	
	14.2 Wildflower Project Working Group – subgroup meeting	CP – notes 17.02.23	
21.08	15. Martlesham Climate Action (MCA)		
	15.1 MCA – Any items pertinent to R&AC	N/A	
21.10	16. Trees		
	16.1 Expert Tree Survey by Ipswich Borough Council 2023	Annual tree survey 2023 scheduled for April.	
	16.2 Carol Avenue - damage to trees due to gas works	CR8 & CP	
21.14	17. Amenities		
	17.1 McCarthy Stone car park transfer - Car park management plan update	Verbal report from Jane Hall	
21.18	18. Rights of Way		
	18.1 Footpath Survey	Any update?	
	18.2 Coastal Path	Any update?	
21.20	19. Working with volunteers		
	19.1 Development of policies & procedures	Ongoing.	
21.21	20. Annual Review		
	20.1 Annual Review March 2023	CP	
21.23	21. Martlesham Wilds – a Suffolk Wildlife Trust reserve		
	21.1 Any update?		
21.24	22. Social media and newsletter items (April/May)		
	22.1 List items	N/A	
21.25	23. Items for consideration at the next R&AC meeting		
	23.1 List items	N/A	